



Windsor Fire Protection District

www.windsorfire.net

Douglas Williams
Fire Chief
dwilliams@cscfire.org

Matt Gustafson
Battalion Chief
Fire Marshal
mgustafson@cscfire.org

Headquarters/Station 21
8200 Old Redwood Hwy
PO Box 530
Windsor, CA 95492-0530
(707) 838-1170
(707) 838-1173 (fax)

Station 23
8600 Windsor Road
PO Box 530
Windsor, CA 95492-0530
(707) 838-1163
(707) 838-1193 (fax)



Resolution No. 434
Dated: June 16, 2015

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WINDSOR
FIRE PROTECTION DISTRICT, COUNTY OF SONOMA, STATE OF
CALIFORNIA, AUTHORIZING THE REPLACEMENT OF THE
TELEPHONE SYSTEM UNDER A GSA CONTRACT AND UTILIZING
MITIGATION FUNDS TO THE EXTENT ALLOWABLE**

WHEREAS, the existing phone system of the Windsor Fire Protection District has become obsolete and difficult to maintain; and

WHEREAS, staff has researched options for replacing the system; and

WHEREAS, the replacement equipment can be obtained through the U.S. General Services Administration (GSA); and

WHEREAS, it is desirable to use mitigation funds to the extent possible;

NOW, THEREFORE BE IT RESOLVED by the Board of Directors that staff is directed to proceed with the replacement of the phone system; and

BE IT FURTHER RESOLVED that the GSA contract satisfies the bidding requirements; and

BE IT FURTHER RESOLVED that the cost of the phones specific to the District will be borne by the District and the cost of the shared components will be shared with the Rincon Valley Protection District, and

BE IT FURTHER RESOLVED that mitigation funds are to be utilized to the extent possible to pay for the project.

IN REGULAR SESSION, the foregoing resolution was introduced by Director Plamann, who moved its adoption, seconded by Director Koch, and passed by the Board of Directors of the Windsor Fire Protection District this 16th day of June 2015 on a vote of the members of said Board:

Sprinklers and Smoke Alarms Save Lives

Agenda Item Summary

Action Item

Authorization to replace outdated telephone equipment and transfer to a voice-over-internet-protocol (VoIP) system for Rincon Valley and Windsor

Attachments

- Resolution authorizing funding, including the use of mitigation funds, to upgrade phone system and equipment

Background

- Both districts use phones whose technology is more than 20 years old.
- No support is available for the older phones, and replacement parts are difficult to find.
- The outdated technology adversely affects efficiency and customer service.
- System has had several minor failures, causing some stations to lose service for periods of time, and there is no backup system in the event of catastrophic failure.
- Older technology does not allow for integration with computers, tablets, and smart phones.
- Additional options will improve efficiency and greatly enhance our level of service.
- Handsets can be reprogrammed to work with other systems.

Plan/Discussion/Detail

Replacement of the obsolete phone equipment will reduce the possibility of system-wide failure. Additionally, a new system will allow utilization of a variety of features that are not available in the current systems.

Fiscal Impact:

The initial cost of the system will include the necessary hardware and the labor to complete the installation. As proposed, the equipment will be purchased under a GSA contract that satisfies the bidding requirements. The individual handsets will be a cost borne by the district hosting the phone, and the controlling server will be a shared expense. To the extent possible, mitigation funds will be used for the project.

Costs are estimated as follows:

Handsets	\$20,000 (40 @ \$500 each)
Equipment	\$24,000 (all parts plus 15 percent)
Labor	\$16,000

Of note: The new internet-based system will lower monthly expenses from \$1400 to \$300, saving about \$13,000 per year.

Options:

- 1) Replace system as proposed
- 2) Explore additional alternatives

Recommendation

Staff recommends authorizing replacement of the phone systems under the GSA contract with the use of mitigation funds to the extent allowable.

Director Brolan abs, Director Curreri aye, Director Klick aye,
Director Nelson abs, Director Plamann aye

AYES 3 NOES 0 ABSENT/ABSTAIN 2

WHEREUPON, the President declared the foregoing resolution adopted; and

SO ORDERED.

ATTEST:



Secretary of the Board